

Date: 26/08/2024

**NOTICE**

**Teacher's Log book monitoring committee:**

Vice Principal

Syllabus Incharge

Dr. Shameedbi Reshmi (incharge)

The incharge will inspect teachers' log books weekly.

- ❖ There will be a weekly meeting on every Monday regarding log book completion in director's cabin.
- ❖ Both the committee members, (Teachers & Students) will discuss log book regarding quarries with the director.

**Note:** Every teacher must inspect and insure in their class time that each and every student should write the details of lecture and topic of their corresponding subject. Teachers must complete their log book on daily basis and must show to log book incharge weekly. It must also be noted that teacher's log book should be a perfect match with student's log book, according to timetable.

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Principal  
Inamdar Unani Medical College & Hospital  
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